

## College Operating Procedures (COP)



**Procedure Title:** Maximum Course Attempts Policy  
**Procedure Number:** 03-0613  
**Originating Department:** Provost/Vice President, Academic Affairs

**Specific Authority:**

Board Policy n/a  
Florida Statute n/a  
Florida Administrative Code n/a

**Procedure Actions:** Adopted: 06/01/10; 02/15/11

**Purpose Statement:** To meet compliance with State Board rule.

---

**Procedures:**

A student will be permitted a maximum of three attempts per course. Upon the third attempt, the student will not be permitted to withdraw and will receive a grade for the course. Course withdrawals and earned grades count toward the maximum attempts. (Please see Course Withdrawal Policy.)

College Operating Procedures Manual

<Insert Procedure Title Here>

Page <Insert Page Number Here>